

Agenda

Audit, Risk and Finance Committee Zoom Meeting

Tuesday 15 February 2022 at 9.00am

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL AUDIT, RISK AND FINANCE COMMITTEE IS TO BE HELD VIA ZOOM ON TUESDAY 15 FEBRUARY 2022 COMMENCING AT 9.00AM

COMMITTEE MEMBERS

Mr Bruce Robertson (Chair) Cr Phil Brodie Cr Janene New Mayor John Robertson Cr Allan Goddard Cr Sue Smith Deputy Mayor Guy Whitaker Cr Lisa Marshall

Page No.

MICHELLE HIGGIE

MANAGER - GOVERNANCE SUPPORT

ORDER PAPER

Item of Business

1. Apologies

2.	Declarations of Member Conflicts of Interest	1 - 7
3.	Confirmation of Minutes – 12 October 2021	8 - 11
4.	Mastercard Expenditure Report (July – December 2021)	12 - 36
5.	Progress Report: Procurement Summary Schedule (July – December 2021)	37 - 41
6.	Civic Financial Services Ltd - Statement of Intent 2022	42 – 47
7.	Impact of COVID-19 on Revaluation timeline and Progress Report: 2021 General Revaluation	48 - 50
8.	MAGIQ Software Limited – Sale to Springbrook Software	51 - 52
9.	Draft Fraud and Corruption Policy	53 - 68
10.	Draft Policy on Community Organisations Insurance Arrangements through Council – Recommendation to Council	69 – 77
11.	Progress Report: Risk Management – Monitoring and Reporting	78 – 79
12.	Progress Report: WDC Resource Consents – Compliance Monitoring	80 - 85
13.	Progress Report: Health and Safety	86 - 91
14.	Financial and Performance Delivery Report - period ended 31 December 2021	92 - 163

IMPORTANT NOTE

- 1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
- 2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
- 3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.